**Notes of the Local Governing Board Meeting – Tuesday 24th May 2022 at 6pm**

Attendance: 7 governors were in attendance.

The following items were discussed:

* Approval of the Minutes from April meeting.
* The Governors were reminded about the CAST requirement for all governors to use Governorhub to access meeting papers in the future.
* A new Health and Safety Lead Governor was appointed.
* The Headteacher agreed to investigate school email accounts for all governors.
* The Headteacher presented her report. Discussion followed which included: attendance figures, the arrival of Ukrainian children, pupil numbers for September, change of internet provider, events organised by the PTFA etc.
* The Headteacher presented the Single Plan. A governor had sent in some observations of the report prior to the meeting.
* The Chair announced that he would be standing down at the end of the academic year.
* The Chair reminded governors of that it will be necessary to recruit 2 Foundation governors in September in order to maintain the constitution required by CAST.
* Lead Governor visits and updates.
* A CAST policy was noted and a School Policy was reviewed.

The meeting closed at 7.30pm