**Notes of the Local Governing Board Meeting – Tuesday 24th November 2020 Held Remotely by Video Conference at 6pm**

Attendance: all governors were in attendance.

* A. Frame was introduced as the new Headteacher for the remainder of the academic year.
* The minutes of the 22.09.20 meeting were approved.
* The governors were reminded about CAST training for Safeguarding to be completed and also FORMATIO training available.

The following items were discussed:

* The updated COVID-19 Policy and Risk Assessment and the process involved when there is a confirmed case.
* Plans for Christmas activities within the new guidelines.
* Headteacher’s report including: attendance, assessment data, Safeguarding Audit completion, IT facility within school.
* Lead governor updates.
* Renewal of Term of Office for N. Chambers.
* 10 CAST and 3 school policies were reviewed.
* Approval for notes of the LGB meetings to go onto the school website

The meeting closed at 7.35pm