St Mary’s Catholic Primary School

Old Mill Lane

Marnhull

Sturminster Newton

Dorset

DT10 1JX

Tel 01258 820417

Email: office@stmarymarnhull.dorset.sch.uk

**Midday Assistant**

**Part Time – Permanent**

**September 2024**

Hours:  11:30-1:30 pm (10 hours per week) 5 days a week, term time only.

This is a permanent post to start in September, or ASAP thereafter.

We currently have a vacancy for a mid-day supervisor to join our friendly, hardworking team. We are looking for someone who works well as part of a team, enjoys working with children and has a sense of fun!

Main duties will include the organisation of dining furniture in preparation for the lunch break, serving hot and cold school meals, clearing and cleaning equipment and the positive supervision of children, both in the classroom/dining hall and on the playground. Be willing (subject to training) to administer medication, provide intimate care, manual handling and first aid.

The school values the diversity of our workforce and welcomes applications from all sections of the community and is committed to Equal Opportunities.

This is a fantastic opportunity; St Mary’s Catholic Primary School is a school with high expectations and standards and a happy team of staff and children. If you have a passion for ensuring children have happy and safe lunchtimes, we would like to hear from you. Please see our website for application forms and job description. <https://www.stmarymarnhull.dorset.sch.uk/news/>

Start Date: As soon as possible

**Required: September 2024**

**Salary:** £22,366 (pro-rata)

**Actual salary will be** MDA: £5,239

**Contract: Part-time – permanent**

Visits to the school are encouraged. To arrange a visit, please contact Melanie Beaumont, School Administrator by email at office@stmarymarnhull.dorset.sch.uk or contact the school on 01258 820417.

*We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. An enhanced DBS Disclosure is required for this post.*

**Closing Date: Tuesday 16th July 2024**

**Interviews: Wednesday 17th July 2024**

**Shortlisted candidates will be notified by email**