

Dear Parent/Carer,

**\*\*Meal Ordering & Cancellations\*\***

All orders will need to be completed by midnight Sunday two weeks prior to when they are currently due.

Sickness - The parent needs to call the Chartwells Customer Care Line on 01908 615705 before 9am every day of the child’s sickness. A credit is given from the second day onwards.

 School trips and other cancellations – 48 hours’ notice before 9am prior to the event the parent needs to call the Chartwells Customer Care Line for the meal to be cancelled and a credit given.

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| **Deadline to Place Order** | **For Week Commencing** |
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| **Sunday 13th October 2024**  **(No Bookings Required)** | **Monday 28th October 2024 (HALF-TERM HOLIDAYS)** |  |
| Sunday 20th October 2024 | Monday 4th November 2024 |  |
| Sunday 27th October 2024 | Monday 11th November 2024 |  |
| Sunday 3rd November 2024 | Monday 18th November 2024 |  |
| Sunday 10th November 2024 | Monday 25th November 2024 |  |
| Sunday 17th November 2024 | Monday 2nd December 2024 |  |
| Sunday 24th November 2024 | Monday 9th December 2024 |  |
| Sunday 1st December 2024 | Monday 16th December 2024 |  |
| **Sunday 8th December 2024**  **(No Bookings Required)** | **Monday 23rd December 2024 (CHRISTMAS HOLIDAYS)** |  |
| **Sunday 15th December 2024**  **(No Bookings Required)** | **Monday 30th December 2024 (CHRISTMAS HOLIDAYS)** |  |
| Sunday 22nd December 2024 | Monday 6th January 2025 |  |
| Sunday 29th December 2024 | Monday 13th January 2025 |  |
| Sunday 5th January 2025 | Monday 20th January 2025 |  |
| Sunday 12th January 2025 | Monday 27th January 2025 |  |
| Sunday 19th January 2025 | Monday 3rd February 2025 |  |
| Sunday 26th January 2025 | Monday 10th February 2025 |
| **Sunday 2nd February 2025**  **(No Bookings Required)** | **Monday 17th February 2025 (HALF-TERM HOLIDAYS)** |
| Sunday 9th February 2025 | Monday 24th February 2025 |
| Sunday 16th February 2025 | Monday 3rd March 2025 |
| Sunday 23rd February 2025 | Monday 10th March 2025 |
| Sunday 2nd March 2025 | Monday 17th March 2025 |
| Sunday 9th March 2025 | Monday 24th March 2025 |
| Sunday 16th March 2025 | Monday 31st March 2025 |
| **Sunday 23rd March 2025**  **(No Bookings Required)** | **Monday 7th April 2025 (EASTER HOLIDAYS)** |

Kind Regards,

The Chartwells Team