

7.30pm 19th September 2024

PTFA AGM meeting @ The Hut, St Mary's Catholic Primary School, Marnhull

**Attending** - Hannah (minutes), Rachel (meeting chair) Jennifer, Carmen, Lucy, Chelsea, Michelle, Bruno, Danie, Cody, Bruno, Nicola, Agnes, Anne-Marie, Ellie

**Apologies** - Amelia, Jenni B, Emma, Sharon

Minutes of last AGM meeting approved by Carmen seconded by Jennifer

Rachel explained that a typical PTFA consists of 3 named roles a treasurer a chair and a secretary and then committee members, when this PTFA was first founded we chose not take this approach and instead we would have only a treasurer as a named role and everyone would share the other roles throughout the committee this has worked well for us for the last few years and there are currently no intentions to change this.

PTFA report - Please see PTFA Report 2023-2024

Treasurers report - since our last AGM Heidi our current treasurer has chosen to step down due to her daughter leaving the school, we currently have not found someone to replace this role, Hannah will stand as a temporary treasurer for the time being. We would also like to take this opportunity to thank Heidi for her time as treasurer.

We started the year with £4031.02 after income and expenses this year, there is £4487.94 in the account as of the 19/09/24 £812 of that money is a donation for the shed from mens shed and CG fry and the bookfair income which is not a monetary value and is given in books to the school.

Approximately £1000 is being sidelined for the purchase of the new shed and any fittings.

Last year we raised from our events £3821.29

Accounts proposed by Rebecca and seconded Agnes

The committee stands down at this point in the meeting.

Voting in of the new committee members are as follows

Rachel proposed by Ellie seconded Chelsea

Hannah ( temporary treasurer role) proposed by Rachel seconded by Jennifer

Rebecca proposed by Agnes seconded by Carmen

Jennifer proposed by Ellie seconded by Carmen

Carmen proposed by Rachel seconded by Jenny

Chelsea proposed by Rebecca seconded by Jenny

Agnes proposed by Chelsea seconded by Jenny

Cody proposed by Rachel seconded by Chelsea

Danie proposed by Ellie seconded by Rebecca

Bruno proposed by Rebecca seconded by Agnes

Michelle proposed by Rachel seconded by Carmen

### **Event planning for the following year and possible dates**

10th October bag2school collection ( Rachel organising)

18th October Pre loved uniform sale (Hannah and Chelsea)

20th November School disco (Carmen to organise) TBC

6th/13th December Christmas bingo TBC

A Christmas raffle will be held the same night as the bingo event. Rachel to purchase a lottery licence to sell raffle tickets prior to the event.

This year we hope, in conjunction with 'school project christmas cards' to be able to offer Christmas cards made by the children in our school. There are various options available to parents to purchase with their own child's design such as Christmas cards and mugs. The PTFA receive a percentage of profits from this, the percentage is larger the earlier these are completed. **The Deadlines for this to be completed are, September 20th with 30% commission, September 27th with 25% commission, October 11th with 20% commission and November 1st with 10% commission.** Ellie to organise in school for the children to create their designs. And information will be sent out to parents on how to purchase.

The PTFA will again be supplying Christmas crackers for the school Christmas meal this year

Sharon has requested to bring in an artist to complete a school mural with the children at a cost of approximately £500.00 The vote was put to the committee and it was a unanimous decision to agree to this.

Rachel to create a poster for our own version of no cold child this winter. We will ask parents to donate any old child size coats they no longer require that are in good usable condition free from damage to be available for any children that require them, they will be available for free at the pre-loved uniform sales.

### **Other possible events to be discussed a next meeting**

Table top sale

Boogie bingo

Childrens bake off

Next meeting Thursday 7th November 24

@ The Hut, St Marys primary, Marnhull

Meeting minutes- Hannah